

## 8.3 Agreement between WIRES Branches and Branch Members for loan of branch equipment

Form of agreement between WIRES and WIRES' Members for loan of branch equipment.  
**Approved at Council Meeting 10 September 2011**

### Introduction

This document sets out the wording and format for agreements to be made with WIRES Members and WIRES Branches for equipment loaned to the WIRES Member for use in the care of native wildlife.

### Agreement Format

I .....of .....hereby acknowledge the loan of the item/s of equipment as listed in the schedule to this form and agree that the loan of the equipment is subject to the following conditions:

1. The equipment will always remain the property of WIRES .....Branch and is to be used only in the care of native fauna.
2. That while this equipment is in my possession, I will maintain it and keep it in good order and will not make any structural alterations without the permission of the Branch Management Committee through the Branch Equipment Officer.
3. I will arrange to transfer the equipment, as soon as practicable, as requested by the Branch Management Committee through the Branch Equipment Officer, if the equipment is not being used by me and is required for use by another member.
4. I will return the equipment to WIRES .....Branch within seven (7) days of ceasing to: (1) be member of the Branch, (2) no longer require the use of the equipment loaned to me (3) as required by the BMC through the Branch Equipment Officer or otherwise as agreed with the Equipment Officer.

### Signature of Member:

Name \_\_\_\_\_

Address where equipment held \_\_\_\_\_

Signature \_\_\_\_\_ date \_\_\_\_/\_\_\_\_/\_\_\_\_

### Signed on behalf of WIRES .....Branch

Name \_\_\_\_\_ Position \_\_\_\_\_

Signature \_\_\_\_\_ date \_\_\_\_/\_\_\_\_/\_\_\_\_

**Schedule of Agreement between WIRES.....Branch and .....for loan of branch equipment as itemised below:**

Equipment description / number	Member signature	Date / condition	Return date	Condition on return / comments

Acknowledgements to WIRES Clarence Valley and Inner West Branches